

Welcome, cont'd

► Feedback from Road Show participants cited the EIM/ESM service's:

- Availability of up-to-date information
- Capacity to provide easy access to contract data

If you are hosting a regional gathering and would like an EIM/ESM demonstration, submit a request to: POS.EIM-ESM@massmail.state.ma.us

Readiness Update

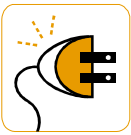


Next month, representatives from all pilot organizations will help to test the EIM/ESM service. They will run a number of "scenarios" developed to reflect real on-the-job tasks. This will help to ensure that the EIM/ESM service is ready to support the important work of our pilot agencies and providers.

In other news, pilot organizations continue to prepare for the launch of EIM/ESM. Current activities include assembling organizational data to be uploaded in the system, logistics planning, and identifying staff who will be using the EIM/ESM service.

Focus on System Features

EIM-Payment Request for Commodity



The Enterprise Invoice Management service manages the entire payment process, including claim, SDR, and invoice submission, adjudication (review), and remittance.

What is a Payment Request for Commodity?

A Payment Request for Commodity, or PRC, is a grouping of claims or invoices to be submitted to MMARS for payment.

How does EIM generate them?

First, a provider organization submits a claim/invoice, making it available for agency review. After this review, the claim/invoice status is updated and grouped onto a PRC.

PRCs will be created on a schedule set by agencies. Agencies will determine how many levels of approval are needed prior to the PRC's submission to the Massachusetts Management Accounting and Reporting System (MMARS).

The status of each claim or invoice payment can be checked by agency and provider staff at any time.

What is depicted here?

Shown below is a screen display of PRC Document Information. It displays the PRC status, the reimbursable amount, and the check number. This information can be viewed by providers. More detailed information regarding the specific program codes can be found in the Explanation of Benefits section of the service.

continued ►►

Scheduled
Payment
Date:

Check #

Status

Reimbursable
Amount

Update PRC			
PRC Document Information			
Document Category: AP	Document Type: PR		
Document Code: PRC	Department Code: DPH		
Unit Code: UNIT			
Document ID: INTFDPHUNIT060000306	Document Version Number: 1		
Document Import Mode: OE			
Document Vendor Line Number: 1	Vendor Customer Code: VC6000160168		
Address Code: AD001			
*Scheduled Pmt Date: 09/22/2005			
*Record Date: 09/22/2005	Accounting Period Number: 3		
Vendor PRC Number: INTFDPHUNIT060000306	*Vendor PRC Date: 09/22/2005		
*Budget Fiscal Year: 2006	*Fiscal Year: 2006		
Status: PRCReady			
MMARS EFT/Check Number:			
Document Total Amount: \$170.00			
Commodity Line Information			
Service Code and Modifier	APPR	Total Units	Total Amount
H0001	40009402	17.0	\$170.00
Save Approve PRC Hold PRC Deny PRC			

Focus on System Features (cont'd)

ESM-Eligibility and Enrollment



Enterprise Service Management handles all facets of client enrollment and service delivery. It will be utilized only by the Department Public Health for pilot.

What is eligibility and enrollment?

Eligibility determination is the process of establishing whether a person qualifies to receive services provided by the State's programs. An eligible person may be enrolled in a program, and become a client. Waivers can be sought for persons found ineligible.

How will ESM support eligibility and enrollment?

ESM ensures that eligibility and enrollment rules are uniformly applied. ESM tests applicant information against rules configured to reflect each program's eligibility standards. If the applicant is eligible, the client can be enrolled, and is added to the provider's roster of clients.

What is depicted here?

Shown below is the Single Program Eligibility screen. Here, an intake specialist selects a program for eligibility determination, the appropriate contract, and an enrolling organization. Eligibility status and the length of time eligible will immediately result. An enrollment may be immediately created for eligible persons.

Client #12703 : Jane Doe

Single Program Eligibility

Select	Program Name	Type	Description
<input type="radio"/>	WHN Breast and Cervical Cancer Screening Program	Program	Provides free breast and cervical cancer screening services for uninsured (or underinsured) women in Massachusetts
<input checked="" type="radio"/>	WHN Heart Disease and Stroke Prevention Program	Program	Cardiovascular screening and risk reduction services

| Display 1 to 2 of 2 |

*Contract: **Contract Number**

*Enrolling Organization:

Eligibility Results

This person is eligible for the selected program.
This person is eligible for 352 days, ending on 10/14/2006.

Enrolling Organization

Create Enrollment

This person is eligible for the selected program.

This person is eligible for 352 days, ending on 10/14/2006.

Training Corner

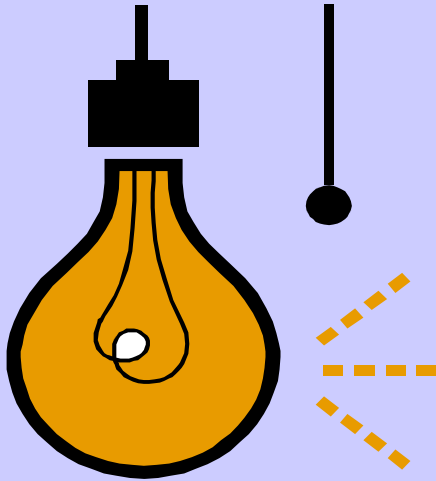


We are putting the finishing touches on our pilot training materials. This month, the Training Team will conduct dry runs of training content. Agency and EOHHS trainers will participate. Sessions will help to estimate the structure and duration of the training to be delivered.

Given the April 2006 target for the start of pilot, training of agency and provider end users is expected to occur in March. More details to come.

In the meantime, the EIM/ESM Project would like to thank the members of the Agency Training Working Group and the Provider Training Advisory Group, who have been integral to training curriculum development.

Updates and Reminders



Welcome back! We look forward to working with agency and provider staff to acquaint them with the EIM/ESM service. Upcoming venues include:

- Department of Mental Retardation Demonstration: Tuesday, **January 24 and 27th**
- Department of Mental Health Demonstration: Tuesday, **January 24th**
- EI Providers' Workshop: Friday, **January 27th, 9:30 am-3:00 pm**, Worcester (Holiday Inn)
- BSAS Western Regional Meeting: Wednesday, **February 15th, 9:30 am-Noon**, Springfield
- BSAS Northeast Regional Meeting: Tuesday, **February 28th, 9:30 am-Noon**, Tewksbury Hospital

Look for these topics in next month's Readiness Roundup!

- Training Update
- Contract Summary and Set-up (EIM)
- Case Management (ESM)



Submit your EIM/ESM questions to:
POS.EIM-ESM@massmail.state.ma.us

EIM/ESM Highlights

EIM System Features:

- Single point of access for providers to invoice
- Standardized enterprise-wide financial and service delivery reporting
- Supports efficient financial management
- Improves timeliness of payments to provider organizations

Who is involved in the April 3, 2006 EIM release?

- **Department of Public Health**
 - Women's Health Network and providers: Mass General Hospital, Brockton Hospital, Noble Hospital, and Franklin County Home Care
 - Bureau of Substance Abuse Services and providers: Baystate Community Services, Bay State Medical Center, Boston Public Health Commission, Henry Lee Willis Community Center, High Point Treatment Center, Institute for Health & Recovery, The Medical Foundation, South Middlesex Opportunity, Stanley Street Treatment Center.
- **Department of Mental Health**
 - Providers: Bay Cove Human Services, Guidance Center, Inc, and Vinfen Corporation

ESM System Features

- Integrated system for DPH programs
- Encompasses all client service management functions
- Facilitates eligibility and enrollment, service coordination, and disease management
- Supports enterprise-wide reporting of service utilization, expenditure, and outcomes

Who is involved in the April 3, 2006 ESM release?

- **Department of Public Health**
 - Women's Health Network and providers: Mass General Hospital, Brockton Hospital, Noble Hospital, and Franklin County Home Care
 - Bureau of Substance Abuse Services and providers: (forthcoming)

